

# MHPSS Officer

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Phone :

Web :



## Job Summary

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Vacancy :

Deadline : Oct 02, 2024

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Employment Status : Full Time

Experience : Any

Salary : As per IRC Salary Scale 8B

Gender : Any

Career Level : Any

Qualification :

### About IRC (International Rescue Committee):

The International Rescue Committee (IRC) responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives. Founded in 1933 at the request of Albert Einstein, the IRC offers lifesaving care and life-changing assistance to refugees forced to flee from war or disaster. At work today in over 40 countries and 22 U.S. cities, we restore safety, dignity, and hope to millions who are uprooted and struggling to endure. The IRC leads the way from harm to home.

The IRC opened the country program in Afghanistan in 1988. Our programs span the range from humanitarian relief to early recovery and development activities, focusing on child protection, education, economic wellbeing, health, and power. The IRC works in 10 provinces throughout Afghanistan, among which some of the most security volatile, and employs over 1000 staff.

### Compliance with Policies:

- Compliance with the IRC WAY (*our standards for professional conduct*) is a responsibility shared by all involved in delivering on the IRC's mission. We must abide by the IRC Way and Safeguarding Policies all the time.
- The IRC has zero tolerance approach to the IRC Code of Conduct including safeguarding violations being committed by its staff, consultants, contractors, volunteers, interns, suppliers, vendors, sub-grantees/partners, implementing partners or any other associate.

### Job Description:

- Directly supervise MHPSS Counsellors
- Working proactively with the MHPSS Manager and in close link with the medical team, and other stakeholders to coordinate and implement MHPSS program activities.
- Support MHPSS Counsellors to develop and implement mental health and psychosocial
- support activities; community mobilization, awareness raising, identification of stakeholders, creation of family support group, working on family linkages.
- Support MHPSS Manager in assessment and development of training packages in liaison with other stakeholders.
- Support MHPSS manager in delivering training, workshops etc as outlined in the project.
- Support in the creation of materials including publicity documents, workshops contents.
- Work with Partners to support an annual programme of capacity development and events including determining dates, sourcing speakers, creating agenda, coordination of workshop materials and event reports in collaboration with the field coordinator.
- Assist in writing monthly, quarterly, annual reports, monitoring and evaluation activity and progress reports of project activities including monthly reporting to the MHPSS manager and the field coordinator
- Work closely with the MHPSS manager in the implementation, monitoring, follow up and reporting on all MHPSS program activities that include trainings, workshops, facilitation, data collecting, advocacy etc.
- Support IRC MHPSS programme through the field coordinator and in liaison with Logistics and HR departments to ensure programme support needs are met
- On request support MHPSS manager in other specific tasks
- Maintain a positive image of IRC at all times and in all circumstances.

### Job Requirements:

- Bachelor's or master's degree in psychology, Social Work, Counselling, Mental Health, or a related field.
- Minimum 2 to 3 years post-qualification experience in related work preferably within an INGO or organization with similar setting.
- Demonstrated ability to handle sensitive situations diplomatically and possess strong communication skills.
- Ability to travel to other IRC field sites and province field project sites to promote safeguarding awareness through training and orientations.
- Fluency in Pashto, Dari, and English
- Computer skills (including MS Word, Excel, Access, and internet) an advantage.
- Ability to work closely, professionally, and constructively with all others regardless of nationality, ethnicity, gender, religion, race, tribe, or cultural background.

### Submission Guideline:

#### For IRC- Afghanistan Internal Candidates:

**(" The IRC encourages employees to remain in a position for at least one year and be in good standing before applying for another position within the organization. if an employee is interested in a vacant position within the organization, he/she must inform his/her supervisor in advance before applying for a new position")**

**(However, 1 year is a must to complete but to encourage IRCA employees somehow we are flexible who work in the current IRC position for at least 6 months or above and are given chance to compete for an opportunity in the organization)**

All qualified candidates are requested to open the given link and follow the instructions:

<https://rescue.csod.com/ux/ats/careersite/1/home/requisition/55164?c=rescue>

applications received without a given link and/or online system will be disqualified and removed from the entire process.

Shortlisted candidates will be directly contacted for a written test and after that for interviews. If you are not contacted TWO or FOUR WEEKS after the closing date .please know that your application has not been successful for the post. IRC Afghanistan Country Office, Qala-e-Fathullah, Street # 3, District 10, Old UNOCHA Office, Beside Fatemia Mosque.

### Submission Email:

Refer to submission guideline

**Education & Experience**

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Minimum 2 to 3 years post-qualification experience in related work preferably within an INGO or organization with similar setting.

**Must Have**

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Bachelor’s or master’s degree in psychology, Social Work, Counselling, Mental Health, or a related field.

**Educational Requirements**

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**Compensation & Other Benefits**

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