

Protection Monitor

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Phone :

Web :



Job Summary

Vacancy :

Deadline : Oct 19, 2024

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Employment Status : Full Time

Experience : Any

Salary : As per organization salary scale

Gender : Any

Career Level : Any

Qualification : Bachelor degree

Job Description

About WADAN:

Established in August 2002, WADAN is an indigenous, government registered NGO. We undertake community and institutional development, civic education, education, drug control, human rights, anti-corruption and child protection initiatives. WADAN is headquartered in the capital, Kabul, has offices in the provinces that provide national coverage. We have worked in all 34 provinces. For details please visit our website at www.wadan.org

Job Description:

The Protection Monitor will work under the overall guidance and direct supervision of the Border Monitoring - Project Manager and in consultation with the relevant donor focal point.

Purpose of the Position:

The purpose of this position is to collect information regarding protection support at the zero point of the border and other illegal crossing points .

Specific Responsibilities:

Incoming Movements

- Keep head count of people (returnees, refugees, and repatriates) entering to the country (Afghanistan).
- Keep count of the transit movement of trucks.
- Conduct random interviews with returnees, repatriates, deportees (10% coverage of the total returnees)
- Conduct random interviews with the families of undocumented returnees and repatriates.
- Conduct unofficial interviews with child labors (one in depth protection related interview per day).

Outgoing Movements

- Keep head count of the people leaving the country and entering to the neighboring country through the mentioned border.
- Keep count of the transit movement of trucks.
- Conduct interviews with families having support letters (if less than 50 families, all to be interviewed.)
- Conduct interviews with single individuals having support letters (if less than 50, all to be interviewed.)
- Conduct interviews with patients/accompanied (50% coverage of the total.)
- One in depth protection interview per day with the families with supporting letters.
- Conduct unofficial interview with foreign nationals entering to the country (reason for arrival/return.

Apart from the mentioned above

- Conduct field visits to illegal crossing points on the line to collect the required information as per the set requirement of the donor.
- Maintain coordination with other existing relevant IPs, local authorities, relevant governmental entities, and stakeholders in regards to collection of the information related to protection support.
- Collect, maintain records, and provide accurate data and information to the Project Manager and considering confidentiality of sensitive information.
- Responsible to be present at times the border opens and closes the pedestrian movement and as per the duty schedule where in cases of emergency, discuss and agree with the off-duty staff and the team leader to inform the management on any change in the roster.)
- Conduct visits to the unofficial border routes in coordination with the management and the relevant representatives of the donor.
- Report any discrepancies or incidents immediately to the line supervisor and management in the project covered areas.
- Coordinate administrative support with line supporting departments including annual, emergency, and other leaves.
- Keep strict confidentiality of the important information and documents and follow the applied procedures to share such information with any third parties.
- Perform any other relevant task as and when assigned by the line supervisor.

Job Requirements:

- Bachelor degree in social science or any other relevant field is required .
- At-least 3 years of work experience in protection, community development, IDPs, returnees, and refugees, and or relevant field is required.
- Work experience in community mobilization and protection principals in vulnerable communities is preferred.
- Basic knowledge of computer programs i.e. word, excel, and power point.
- Motivated and ability to adapt to changing needs of communities, project or situations, and excellent listening, reporting, documentation, and facilitation skills.
- Written and oral communication skills of English and local languages (Pashto and Dari.)
- Tactful and sensitive to local culture, GBV, norms, and practices.

Submission Guideline:

WADAN is accepting applications from interested individuals. If you are interested in being considered, please submit your CV and cover letter via (jobs@wadan.org) noting the position title in the subject line i.e., Application for **"Protection Monitor - W-0159 "** or your application will not be considered. Only short-listed individuals will be contacted for a written test and after that for interview. If you are not contacted two or three weeks after the closing date, please know that your application has not been successful for the post.

Note: Only local resident are highly encouraged to apply.

Please rename your CV as "Your Full Name + Protection Monitor

Submission Email:

jobs@wadan.org

Education & Experience

At-least 3 years relevant work experience

Must Have

Bachelor degree in social science or any other relevant field is required .

Educational Requirements

Bachelor degree

Compensation & Other Benefits
