

Provincial Nutrition Superviso

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Phone :

Web :



Job Summary

Vacancy :

Deadline : Jun 11, 2025

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Employment Status : Full Time

Experience : Any

Salary : Based on OPHCD Salary Scale

Gender : Male

Career Level : Any

Qualification :

About OPHCD:

OPHCD as a non-governmental organization striving for well-being of the people through promotion of health & nutrition status, education, WASH, protection and human rights, economic stability and sustainable development of the communities with an equitable manner. OPHCD aims to contribute toward promoting good governance and synergizing the efforts for achieving sustainable health, nutrition, and social well-being of the people as well as the communities.

OPHCD is seeking to recruit Provincial Nutrition Supervisors for the project in target provinces. The Provincial Nutrition Supervisors under the direction of the OPHCD's Regional Project manager will be responsible for performing related activities with project target beneficiaries and engage with the relevant communities in the target provinces.

Job Description:

Main Duties and Specific Responsibilities:

Nutrition Provincial Supervisors are reportable to the Regional Project Manager and Nutrition focal point of the organization and the following are the main responsibilities of the position:

- The nutrition provincial supervisor under the direct supervision of the Regional Project manager will be responsible for the close coordination of project activities at the provincial level.
- Responsible for planning, implementation, Supervision and Monitoring, data collection, analysis, and Reporting of the Nutrition Program in Target HFs Level.
- Regular supervision of health facility staff (Nutrition Counselor, Nutrition nurses, and screener) to ensure the proper delivery of nutritional services.
- Regular preparation of feedback and action plans after each supervision/monitoring and sharing with the line manager
- Prepare monthly activity reports of the supervision and submit them to the Regional Project Manager.
- Prepare and submit accurate and timely monthly and Quarterly reports. and analysis of HFs monthly reports and Share feedback with HFs,
- Meeting regularly with Provincial PNO, community leaders, and other stakeholders to ensure implementation of community-based nutrition intervention effectiveness and community awareness of nutrition activities.
- Support health facilities in the integration of nutrition into primary health care services.
- Organize and conduct training sessions and refresher courses for health workers, including CHWs, and CHS on nutrition-related topics.
- The Nutrition provincial supervisor provides high-quality technical assistance and support and provide on-the-job coaching and supportive supervision to district and facility-level staff.
- Ensure that accurate records of food consumption are kept and the HFs are advised of stock balances in a timely manner (to avoid stock-outs).
- Support the dissemination of behavior change communication (BCC) materials and campaigns at HFs and community levels.
- Participate in emergency preparedness and response planning related to nutrition.
- Monitor the nutritional status of populations during emergencies and coordinate response activities.
- Ensuring the appropriate and timely distribution of food to eligible beneficiaries.
- Conduct at least 20-25 Supervisions from the target HFs at the provincial level.
- Responsible for timely request of relevant items from OPHCD.
- Any other duties assigned by the line manager.

Job Requirements:

Skills, Competencies, and Qualifications Required:

- Bachelor's degree in Nutrition, Public Health, or a related field.
- Minimum of 3-5 years of relevant experience in nutrition program management.
- Experience working within the public health system at the provincial or district level
- Strong knowledge of national and international nutrition guidelines.
- Proficiency in data analysis, report writing, and program monitoring tools.
- Good knowledge of nutrition work and the health sector
- Strong reporting and presentation skills
- Strong leadership and coordination skills.
- Excellent communication and interpersonal skills.
- Excellent oral and writing skills in Pashto, Dari, and English language
- Ability to work independently and within a team.
- Able to travel to districts and communities within the province
- Able to provide reports within due deadlines.

Submission Guideline:

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Qualified and interested candidates should submit their CV along with the cover letter either in soft copy to Ophcd.hr@gmail.com or can submit the hard copy of their CV and cover letter to the **HR department of Nimorz Public Health Directorate**. The position name and province should clearly be indicated in the cover letter and also the subject of the email.

OPHCD has zero-tolerance policy on sexual exploitation, sexual harassment, and abuse (SEA). By applying to this position, you agree to all OPHCD policies regarding Data Protection and Sharing and also PSEAH.

Note: Local residents will be preferred.

Submission Email:

ophcd.hr@gmail.com

Education & Experience

Minimum of 3-5 years of relevant experience in nutrition program management.

Must Have

Bachelor’s degree in Nutrition, Public Health, or a related field.

Educational Requirements

Compensation & Other Benefits
