

# Safeguarding Officer

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Phone :

Web :



## Job Summary

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Vacancy :

Deadline : Feb 08, 2025

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Employment Status : Full Time

Experience : Any

Salary : As per SGOA Salary Scale

Gender : Any

Career Level : Any

Qualification :

### About Sustainable Goals Organization for Afghanistan:

The **Sustainable Goals Organization for Afghanistan (SGOA)** is a non-profit NGO established in 2020 and registered with the Ministry of Economy and Ministry of Public Health. It operates in various sectors, including WASH, health, education, food security, and livelihood support, providing emergency response and relief to returnees and internally displaced persons (IDPs) in remote and underserved areas. Partnering with organizations such as UNDP, UN Women, and NRC, SGOA aims to enhance livelihoods, promote socio-economic inclusion, and deliver humanitarian assistance. Committed to upholding human rights and aligning with the Sustainable Development Goals (SDGs), SGOA focuses on economic empowerment, improving quality of life, and integrating individuals with disabilities, while valuing honesty, integrity, teamwork, and respect for diversity.

### Job Description:

#### Job Summary:

The Safeguarding Officer is responsible for ensuring the protection and well-being of children and vulnerable adults involved in SGOA's education programs. This role includes implementing safeguarding policies, conducting risk assessments, training staff, and ensuring compliance with safeguarding standards. The officer will work closely with program teams, local communities, and stakeholders to create a safe environment for all beneficiaries.

#### Key Responsibilities:

##### 1. Safeguarding Policy Implementation:

- Ensure that SGOA's safeguarding policies are effectively implemented at all program levels.
- Conduct regular risk assessments to identify and mitigate safeguarding risks.
- Ensure safeguarding measures align with national and international child protection frameworks.

##### 2. Training & Capacity Building:

- Develop and deliver safeguarding training sessions for staff, volunteers, and partners.
- Raise awareness on safeguarding principles within the community.
- Provide guidance on best practices for reporting and responding to safeguarding concerns.

##### 3. Monitoring & Reporting:

- Establish and maintain a confidential reporting mechanism for safeguarding concerns.
- Investigate reported safeguarding cases and ensure appropriate actions are taken.
- Maintain accurate records of safeguarding incidents and submit reports to the Safeguarding Focal Point.

##### 4. Community Engagement & Advocacy:

- Work with community leaders, parents, and school staff to promote child protection.
- Ensure participation of children and vulnerable adults in developing safeguarding measures.
- Advocate for policies that enhance child safety and prevent exploitation and abuse.

##### 5. Compliance & Coordination:

- Ensure compliance with donor safeguarding requirements and organizational policies.
- Collaborate with local authorities, NGOs, and child protection agencies to strengthen safeguarding networks.
- Support internal audits and evaluations related to safeguarding standards.

### Job Requirements:

#### Job Requirements:

- **Education:** Bachelor's or Master's degree in Social Work, Child Protection, Psychology, Law, or a related field.
- **Experience:** Minimum of 3-5 years in safeguarding, child protection, or related areas.
- **Technical Skills:**
  - Strong knowledge of safeguarding policies and child protection frameworks.
  - Experience in conducting investigations and handling sensitive cases.
  - Ability to develop and implement safeguarding training programs.
- **Soft Skills:**
  - Excellent communication and interpersonal skills.
  - Strong problem-solving and decision-making abilities.
  - Ability to work with diverse teams and communities.
  - Fluency in English, Pashto, and Dari is preferred.
- **Other Requirements:**
  - Willingness to travel to field locations as needed.
  - Commitment to SGOA's mission, child protection, and gender equality.

### Submission Guideline:

Candidates who meet the specified criteria should send their updated CVs and cover letters to the designated email. It's important to mention the **position title, vacancy number, and province** in the subject line; otherwise, the application may not be considered. Please refrain from sending large documents like Tazkira, education certificates, or work references. Only shortlisted candidates will be contacted for further recruitment stages, and applications will not be accepted after the closing date. Local candidates are highly encouraged to apply and will be given priority.

### Submission Email:

recruitment@sgoa-af.org

**Education & Experience**

: Education: Bachelor’s or Master’s degree in Social Work, Child Protection, Psychology, Law, or a related field.

**Must Have**

**Educational Requirements**

**Compensation & Other Benefits**