

Senior M&E Officer

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Phone :

Web :



AKF-AKHS, A

Job Summary

Vacancy :

Deadline : Nov 03, 2024

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Employment Status : Full Time

Experience : Any

Salary : As per organization salary scale

Gender : Any

Career Level : Any

Qualification :

About AKHS-A (Aga Khan Health Service-Afghanistan):

Aga Khan Health Services (AKHS) is one of the most comprehensive private, not-for-profit health care systems in the developing world with community health programs in large geographical areas in Central and South Asia, as well as in East Africa.

The Aga Khan Health Services, Afghanistan (AKHS, A) was established in 2003 as part of the Aga Khan Development Network (AKDN). AKHS, A provides health care services mainly on behalf of the government including the Ministry of Public Health's of Afghanistan's Basic Package of Health Services (BPHS) and Essential Package of Hospital Services (EPHS). AKHS, A is unique both in scale and scope, delivering critical health services along the continuum of care, from Community Health Workers (CHWs) to ISO certified hospital facilities.

Since 2003 AKHS, A is implementing Healthcare services in Bamyan, Baghlan and Badakhshan provinces. The agency's scope of work includes the provision of primary and secondary Healthcare, Preventive and curative medical care, Nursing and Midwifery education, Human Resources Development and Hospital Management. The current working modality and role of AKHS, A in Bamyan and Badakhshan provinces as BPHS and EPHS implementer. AKHS, A provides technical support as well as capacity building of health personnel, immunization services, nutrition trainings and the training of Community Health Nurses and Community Health Midwifery.

AKHS, A tapped into internal and other donor fundings to continue supplementary and complementary support to the national health system.

Moreover, AKHS, A scale up AKDN innovations, including, expansions of e-Health services, e-learning initiatives, and cross border arrangements. To promote healthy environment, AKHS, A is implementing net zero and greenhouse gas emission.

Job Description:

- Organize, manage, and conduct M&E trainings at Kabul and Regions
- Undertake grant specific monitoring visits to project areas regularly.
- Undertake evaluation activities such as baseline, midterm, or end of project evaluations in coordination with GHIS members.
- Support and arrange any external evaluations conducted by consultants
- Identify performance gaps in program implementation and provide feedback
- Consolidate documentation of program implementation from regions
- Develop and review monitoring reports and identify areas for improvement
- Assist, coordinate and provide technical support to national and regional M&E activities
- Analyse data for summary and thematic reports on M&E findings, lessons learned, and success stories
- Develop framework and close follow up of operational plans of the projects.
- In-depth understanding of the health system in Afghanistan and understand government and donors' priorities in health system.
- Develop and implement data quality auditing mechanism for the health program.
- Develop and implement quality improvement standards for the health program.
- Attend meetings, workshops, and conferences as necessary related to the project
- Conduct field visits as necessary related to the project
- Collect and analyze the data in close coordination with HMIS officer.
- In coordination with HMIS officers, prepare monthly and quarterly consolidated reports and present the report to the Senior Management Team at the national level.
- Plan, organize and manage teams to conduct surveys such as Base-line and End-line surveys, document and disseminate to the wider audience. This will involve recruitment and training of the survey team; tools development and piloting; database establishment, data analysis and reporting.
- Good understanding of Third-Party Monitoring (TPM) checklists and its usages. Have ability to use the QQC and QQM checklists at the field level.
- Keep the required documentations up to date.
 - Prepare information as requested by Managers.

Job Requirements:

- Having MD degree.
- MPH preferred but not mandatory.
- Three years' prior experience of monitoring and evaluation, survey implementation or research and has Excellent analytical skill.
- Adaptable and professional attitude with excellent interpersonal and facilitation skills
- Good oral and written skills in English and local languages
- Proficiency in Microsoft Office (Word and Excel, Access a plus)
- Ability to work under pressure and to meet deadlines
- Self-motivated, pro-active, efficient, reliable and creative
- Strong interpersonal skills and experience with coordinating and managing other staff
- Experience working in tough environments with many environmental challenges
- Experience of report writing, Data management/analysis skills, excellent analytical ability

Submission Guideline:

Qualified applicants who are exactly suitable with the above criteria are requested to send their applications + CVs through this

link: <https://forms.gle/oU5FeFMLqAyS75e6>

Note: Applications are reviewed on active bases and after receiving sufficient eligible applications we may process the position before closing date.

Aga Khan Health Service, Afghanistan strives to promote diversity as well as provide an equal employment opportunity to each candidate, regardless of age, color, disability, ethnicity, gender, language, marital status, origin, political affiliation, religion, sex, or social statuses.

Aga Khan Health Service- Afghanistan is an equal opportunities employer. Female are encouraged to apply.

AKHS is concerned about the climate and environmental crises we face and is doing everything possible to reduce our own impact, encouraging others to do the same, and advancing understanding in this field. AKHS has set itself the task of getting as close to net-zero carbon operations as possible by 2030. We expect all staff to contribute to achieving these aims in the context of their roles. We encourage applicants with previous experience or an interest in this field to apply.

(AKHS, A enforces a zero-tolerance stance towards behaviors inconsistent with the goals of AKDN and AKHS, A, encompassing sexual exploitation and abuse, sexual harassment, authority abuse, and discrimination. The organization is committed to stringent child safeguarding principles.

Successful candidates are required to align with these standards, undergoing thorough reference and background assessments, which involve validating academic credentials and employment history. Additional information may be requested for a comprehensive background check.)

"AKHS, A is an equal employment opportunity organization, and with the mandate of transparent, open, and fair recruitment process. Any follow up during the recruitment process by the applicant/candidate can disqualify the querier".

Submission Email:

<https://forms.gle/oU5FeFMLqAyS75e6>

Education & Experience

Three years' prior experience of monitoring and evaluation, survey implementation or research and has Excellent analytical skill

Must Have

Having MD degree

Educational Requirements

Compensation & Other Benefits