

WASH Officer (Subject to Donor Approval)

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Phone :

Web :

Job Summary

Vacancy :

Deadline : Oct 01, 2024

Published : Sep 22, 2024

Employment Status : Full Time

Experience : Any

Salary : As Per IMC Salary Scale

Gender : Any

Career Level : Any

Qualification :



About International Medical Corps:

International Medical Corps is a global humanitarian nonprofit organization dedicated to saving lives and relieving suffering through healthcare training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in areas worldwide. By offering training and healthcare to local populations and medical assistance to people at high risk, and with the flexibility to respond rapidly to emergencies, International Medical Corps rehabilitates devastated healthcare systems and helps bring them back to self-reliance. To learn more about our mission, visit <https://internationalmedicalcorps.org/who-we-are>

Job Description:

Job Purpose

Under the WASH project Manager's direct supervision, the WASH officer will contribute to the planning, implementation, monitoring, and reporting of the WASH component of the Program in Nangarhar and Laghman provinces. This position will directly supervise WASH staff. The holder of this position will link, build, and strengthen relationships in the field with communities, local leaders, Government authorities, NGOs, and other partners.

Main Duties & Responsibilities

- Responsible for planning, organizing, and implementing WASH activities at the field level and coordinating with the Project manager, PRRD team, and Sr.WASH coordinator at The Kabul level;
- Responsible for planning, organizing, and implementing WASH activities, KAP survey, Hygiene promotion, and waste clean-up campaigns, at the field level in schools, health facilities, and community base,
- Responsible for supervision, monitoring, and evaluation of the WASH activities
- Follow up on the construction and rehabilitation activities in the targeted districts to ensure standard and qualitative systems are established.
- Follow up on project indicators and activities regularly by updating PMTs and follow up on every single activity with WASH project staff in the field.
- Coordinate with the Logistics team and ensure logistics systems are understood (procurement, transport, storage, communications,) estate/buildings management, asset management, etc.
- Ensure that procurement of goods and their delivery to the project areas is done timely.
- Participate actively in the program planning process and budgeting of the program.
- Preparing Monitoring reports and follow-up action points through developing proper M&E techniques and feedback mechanisms for each single Monitoring visit.
- Establishing a sound coordination system with all project staff.
- Perform any other task as assigned by the immediate supervisor.
- Responsible for organizing training for community hygiene promoters.
- Provide direct supervision of community hygiene promoters.
- Provide technical support to community hygiene promoters during their practical work in the field.
- Responsible for all community-level reporting (distribution of tools, collecting, reviewing, feedback, and sharing with the Project Manager.
- Review the quality of the work completed with the teams regularly to ensure that it meets the project's standards, targets, and objectives.
- Contribution to pipeline preparation every month.
- Represents International Medical Corps and projects at communities' districts and provincial levels by attending meetings, sharing information, and providing feedback when requested.

Organizational Responsibilities

Policy Adherence

- Adhere to the Code of Conduct, maintain humanitarian principles, and respect international humanitarian law.

Prevention of Sexual Exploitation and Abuse:

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served by International Medical Corps.

Compliance & Ethics:

- Promotes and encourages a culture of compliance and ethics throughout the International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity

Safeguarding

- It is all staff's shared responsibility and obligation to safeguard and protect populations with whom we work, including adults who may be particularly vulnerable and children. This includes safeguarding from the following conduct by our staff or partners: sexual exploitation and abuse; exploitation, neglect, or abuse of children and adults at risk; and any form of trafficking in persons.

Job Requirements:

Qualifications

- Must have a minimum bachelor-level qualification in Civil Engineering, Water resource Engineering, Environmental Science, or related Engineering fields.

Experience

- At least 4 years of experience in the WASH sector.
- Experience in capacity building and training of staff
- Experience in project, logistics, and admin Management
- High level of communication, interpersonal, representation, and negotiation skills
- Good understanding and programmatic experience on various cross-cutting issues such as gender, protection, and environment
- Goal-oriented with the ability to work under pressure, independently, and with limited supervision
- Experience in Water, Sanitation, and Hygiene assessment methodologies.

Competency

Leadership: Can engage in leadership and coordination.

Problem-solving: Provides solutions to the problems.

Relationships: Has good interpersonal relationships with (Projects engineers, community leaders, supervisors, other actors, etc.).

Adaptability: Easily adapts to the work routine, adaptability to live and interact with project staff, and capacity and ability to live and/or work in environments where projects are implementing.

Professionalism: Has the knowledge and understanding of project survey, drawings, design, estimation and implementation strategies and approaches and project monitoring systems. Ability to think critically, work under pressure, meet commitments/deadlines, and show persistence in facing challenges.

Communication: Speaks and writes clearly and effectively. Listens to others and shows a real commitment to maintaining open communication with the client and team members.

Teamwork: Committed to working collaboratively with colleagues to achieve project tasks for the team. Willing to learn from others and open to giving and receiving feedback.

Flexibility/adaptability: This requires the candidate to have the sufficient capacity to adapt to the IMC work methodology and different work environments (office and field) that the candidate might have later during a mission.

Important Point: You will be asked to travel or be deployed anywhere within the program area to perform services. There may be some insecure areas where you may need to travel and perform the activity without any hesitation in coordination with the security department

Submission Guideline:

Dear Applicant,

International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document.

Please note that:

- IMC commits to a fair and transparent recruitment procedure.
- IMC will conduct his recruitment on the base of need only.
- Only HR department will contact you during the recruitment process.
- IMC may keep data of your application for its pool of candidate and might propose you other position than the one you applied for based on your qualification.
- Only short-listed candidates whose application responds to the criteria will be contacted & local applicants from the same province are encouraged to apply and will be given priority.

To apply for this vacancy, please use the following link:

<https://forms.gle/1j7M6hYxw7ip2c37A>

If the link above does not work by clicking on it, please copy and paste it in the browser address bar.

Make sure that you have Entered All Education, Work Experiences Details Completely, Accurate & at the end of the application you **press Submit**.

Preference will be given to local residence applicants.

Website for reporting misconduct: www.internationalmedicalcorps.ethicspoint.com. **Please do not submit your CV or application to this website, it will not be considered for review.**

Equal Opportunities:

International Medical Corps is proud to provide equal employment opportunities to all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, national or ethnic origin, age, disability, or status as a veteran.

Misconduct Disclosure Scheme:

All offers of employment at International Medical Corps are subject to satisfactory references and background checks. The International Medical Corps participates in the Inter-Agency Misconduct Disclosure Scheme from the Steering Committee for Humanitarian Response (SCHR). In accordance with this, we will request information from an applicant's previous employers about any findings of sexual exploitation, sexual abuse and/or sexual harassment during employment, or incidents under investigation when the applicant left employment. By submitting an application, the job applicant confirms his/her understanding of these recruitment procedures.

Submission Email:

Please Refer to Submission guidelines

Education & Experience

Must have a minimum bachelor-level qualification in Civil Engineering, Water resource Engineering, Environmental Science, or related Engineering fields.

Must Have

At least 4 years of experience in the WASH sector

Educational Requirements

Compensation & Other Benefits
